**Germantown Municipal Council PTO – Meeting Agenda**

**Thursday – August 10, 2023**

**Meeting held in the GMSD Community Board Room**

**Attendance:**

Karen Viotti, Joy Williams, Julieann DeMatteo, Suzanne Brackett, Courtney ? , Aubrey Tilson

Meeting was called to order at 10:08, with minutes approved from last meeting.

**PRESIDENT’S REPORT- Karen Viotti**

Karen introduced new volunteer for secretary and Aubrey Tilson was voted in as new secretary.

Karen has been making the rounds at all the PTO meetings to give them updates on what we do- meeting Houston middle next week, and then forest hill the following week.

Lunch and learns Each PTO president gets 10 invitations. No more than 100 max but prefer approximately 75 for the lunch and learns. Karen will be bringing invitations to lunch and learn to each school’s PTO president to distribute.

Nutrition Hub- had brainstorming session with all PTO presidents- getting the brains of the leaders together! Mr. Manuel asked to bring back quarterly meetings with the pto presidents. -Karen will run these.

Huge thank you to “the Courtney’s” and Joy for putting on the cinnamon roll care package. Karen appreciates that she does not have to micromanage this group and encouraged everyone to stay proactive in their roles!

**TREASURER – Cameshia Rogers:**

Bank balance of 791.55

Record keeping form for dues being digitally sent out to PTO presidents and they will be asked to turn in those dues with the form at lunch and learn.

Budget for next year- about raising the contest budget- she asked for 650, the budget is still showing $500.

Will schedule time to meet at paragon bank to have secretary added to account as third needed signature.

**PROGRAMS / HOSPITALITY**

LUNCH AND LEARN:

Set up on the 18th- need volunteers. Courtney has balloon arch covered.Reusable sign for lunch and learn- who’s bringing? Allyson has columns covered. Need a little “happy” or take away ( trail mix in CD case or composition notebooks) Decision- look into trail mix and also ask the district if they have any little items to donate. Black table clothsDiscussion topics – shreds of paper \* more, better, different, less??? Great discussion questions\*\*Membership & communications is one and the same. So probably be at the same table Fundraiser table. Hopsitality & teacher treats will prob be at one table. Executive board will be at one table. Events/ programs people will be at one table. Contest/ cultural arts will be at one. \*At forest hill fine arts is the person who handles Contest/ cultural arts. Add onto the invite for each school- for them to wear their school shirt to the lunch and learn. GMC PTO will wear our pto shirt

FOOD

Joy will also provide water bottles. potato bar / pasta salad / IN FOCUS themed food. She has everything covered in the budget – no sign ups needed. Programs to get flowers for tables, not food. STAR awards April 18thAlready working on nov 13-17thth American education week.

**CONTEST:**

In Focus theme: Suzanne and \_ had lunch to discuss the theme,” in focus- taking a closer look”

She needs to make sure the contest people are invited to lunch and learn and make sure has contact info. She will present contest available they can push, and also give them ideas for their own contest.

Contest will be announced in October but typically awards will be late winter/ early spring

Submissions due Jan 10th for contest.

Judging to be complete feb 15th

Want pto presidents to have them announced by march 19th ( people last year felt it needed to be sooner). All winners will be posted on the website- and need to make sure resolution sizes are correct and advertised.

**COMMUNICATIONS** **Julieann DeMatteo:**

Everything is up to date. Minutes are available and she will get the uploaded: new dogwood photo needed.

Meeting was adjourned approximately 11:00.