**Germantown Municipal Council PTO – Minutes**

**Thursday – November 9, 2023**

**Meeting held at Forest Hill Grill**

**Attendance:**

Karen Viotti, Joy Williams, Julieann DeMatteo, Marianne Farabee, Courtney Butler, Aubrey Tilson, Courtney Browning

Meeting was called to order at 11:46, with minutes approved from last meeting.

**PRESIDENT’S REPORT- Karen Viotti**

Karen went over membership checks from the schools to inform who she has collected from. Still awaiting membership checks from Houston Middle. Scheduled time to meet at bank with Aubrey and Cameshia to add Aubrey to account and deposit membership checks.

Karen has district office booked December 7th but group discussed having December meeting as a holiday lunch. Decision made to have holiday lunch meeting on December 13th, location TBD.

Review of lunch and learn, what worked and what didn’t? Ideas- possibly have a little earlier in the year… also possibly change to “Brunch and Learn”

**TREASURER Report:**

No changes we are squared off. Filed 990. Holding membership checks for deposit asap.

**PROGRAMS / HOSPITALITY**

Discussed the plans for the upcoming American Education Week, confirming treats and plans for November 13th to treat district office employees.

For district staff- Pretzels and popcorn. Need graphic to send to the staff to let them know. 11:00 will be the time for the staff treat for American education week! Marianne- have graphics, will send to Julienne to upload.

**CONTEST:**

Discussing contest again. Essay contest theme - GMSD in focus, taking a closer look. STAR awards- when do we start asking schools for nominations? Joy said it varies a little bit from school to school, but November. Typically awards will be late winter/ early spring.

We approved flyer for contest. Discussed different methods of spreading the word about the contests. Kate will get website updated and possible poster creation for each school for contest announcements.

Submissions due Jan 10th for contest.

Judging to be complete feb 15th

Want pto presidents to have them announced by march 19th ( people last year felt it needed to be sooner). All winners will be posted on the website- and need to make sure resolution sizes are correct and advertised.

**COMMUNICATIONS** **Julieann DeMatteo:**

Discussed creating a shared album on facebook or on icloud to share with Julienne for easy photo sharing and uploading to the website. Send Julienne any photos from lunch and learn, American Education week, Etc. and meeting minutes.

Meeting was adjourned approximately 1:35.